



**DISTRICT OF COLUMBIA GOVERNMENT
DC OFFICE OF RISK MANAGEMENT
Tort Liability Division**

Jed Ross
Chief Risk Officer

CLAIM AGAINST THE GOVERNMENT OF THE DISTRICT OF COLUMBIA

PLEASE PRINT AND COMPLETE THE FOLLOWING QUESTIONS.

TYPE OR PRINT ALL INFORMATION CLEARLY

YOU MAY USE ADDITIONAL PAGES IF NECESSARY

PROPERTY DAMAGE OR LOSS (NON-VEHICLE)

1-PERSONAL INFORMATION

Last Name of Claimant _____ First Name _____

Address _____ City, State _____ Zip code _____

Date of Birth _____ Social Security #*(*optional*) _____ Telephone # _____

Cell # _____ Fax# _____ E-mail Address _____

**SSN or Tax ID not required to file a claim but required if payment is issued*

2-INSURANCE INFORMATION

Name of Carrier: _____

Policy#: _____ Name of Agent: _____

phone# _____

Do you have Yes
Collision insurance? No

Did you report accident Yes
to your insurance company? No

Were you paid? Yes
 No

Amount of
Deductible?

3-DAMAGE OR LOSS INFORMATION

Date of Accident: _____ Time: _____

Accident Location: _____

Detailed Description of Accident (use additional sheet if necessary): _____

Did the Police Investigate the Accident? Yes___ No__

4-LIST OF DAMAGES AND COST

USE ADDITIONAL SHEET IF NECESSARY

DETAILED DESCRIPTION OF DAMAGED ARTICLES	DESCRIBE NATURE AND EXTENT OF DAMAGES	DATE OF PURCHASE	WHERE PURCHASED	COST AT TIME OF PURCHASE
		_____	_____	_____

BY SIGNING THIS DOCUMENT, I ATTEST THE INFORMATION TO BE TRUE TO THE BEST OF MY KNOWLEDGE.

Date: _____

Signature: _____

Please also include the following if relevant to your claim:

- 1. Any police or other reports related to the incident**
- 2. Documents showing ownership at the time of the damage and original cost of damaged items**
- 3. Estimates for repairs (include two for vehicular damage) and photos of any damages.**
- 4. Proof of payment for repairs made to the vehicle**
- 5. Medical bills and/or medical reports**

WARNING: It is a crime to provide false or misleading information to the District Government, or to any department or

agency thereof, any claim upon or against the District of Columbia, or any department or agency thereof, knowing such claim to be false, fictitious, or fraudulent. Such an act is subject to imprisonment not more than one year and assessed a fine of not more than \$100,000 for each violation.