



## DISTRICT OF COLUMBIA GOVERNMENT DC OFFICE OF RISK MANAGEMENT

Phillip A. Lattimore, III  
Chief Risk Officer

### Emergency Response Plan (ERP) -

The Office of Risk Management is charged with ensuring that every District of Columbia agency has an Emergency Response Plan (ERP). OSHA Industry standards require written emergency evacuation plans under the General Industry Standard 29 CFR 1910.38. ERPs include the required evacuation plans and ensure that each District agency has a plan of action to secure the safety of employees in the event of an emergency. In FY 12 the Risk Identification, Analysis and Control (RIAC) division continues to work with Agency Risk Management Representatives on Emergency Evacuation Planning in cooperation with D.C Fire and Emergency Services (DCFEMS), in order to proactively protect health, economic, and social well-being of its workforce, citizens, and resources. All agencies are required to have an approved ERP in the workplace.

### **Agency Risk Management Representatives:**

An Emergency Response Plan is required for every building location that your agency occupies in order to ensure that your agency is 100% compliant with the International Fire Code. The District of Columbia Office of Risk Management (DCORM) requires that the plan is updated as changes occur within your agency such as personnel and/or building locations. Further, approval from the DCFEMS Fire Marshall is required. Please forward all final Emergency Response Plans to DCORM for review. Additionally, the cover letter should include the current calendar year of submission for your agency plan. Please contact Victor Ferreira, Occupational Safety and Health Manager, for assistance at (202) 727-6987 or [Victor.Ferreira@dc.gov](mailto:Victor.Ferreira@dc.gov).