GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Risk Management

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How to File a Public Sector Workers' Compensation Claim

Welcome to the District of Columbia Public Sector Workers' Compensation Program (PSWCP or Program). This information is a quick reference for injured workers, supervisors, and agency staff when filing a workers' compensation claim.

Reporting an incident is the first step in the Workers' Compensation claim process. An incident can be filed by the inured employee, injured employee's representative, or the inured employee's supervisor. An incident gives PSWCP the necessary information to potentially make an incident into a claim and helps the Program understand potential hazards employees face.

If an employee is injured while working for the District of Columbia, there are two ways to report the incident:

   (1) Electronically: www.erisk.dc.gov, the website will allow you to report the incident into ERisk, ORM's web-based claims management system;

   (2) By Phone: 202-442-HELP(4357).

Once all the required incident information is submitted, the system or a representative taking the information through the Program's HELP line, 202-442-HELP(4357), will ask if the injured employee would like to file a workers' compensation claim. Filing a claim should be requested when either medical treatment or lost wages occur.

After filing an incident, the reporter will receive an email confirmation with further instructions. In the event an injured employee needs to file a claim for medical care or lost time benefits their manager, supervisor, and the agency's workers' compensation coordinator will have further questions and require additional supporting documentation. The PSWCP is commuted to ensuring participants receive outstanding customer service.

If you have questions or need assistance with filing a claim, please do not hesitate to call the Program directly at 202-442-HELP (4357). For further information about the Office of Risk Management and the PSWCP please visit or website at: orm.dc.gov or call 202-727-8600.

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